

**CLASS TITLE: CHIEF OFFICE OF CRIMINAL INVESTIGATION**

**Class Code: 02514600**  
**Pay Grade: 37A**  
**EO: A**

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** Within the Department of Environmental Management, to be responsible for a program of investigation involving illegal dumping of toxic and hazardous waste materials as well as investigations pertaining to solid waste; to oversee the arrest of any person or persons involved in such illegal practices or activities for possible criminal and/or civil prosecution; to be responsible for case preparation for court presentation and to appear in court and provide testimony; to do related work as required.

**SUPERVISION RECEIVED:** Works under the administrative direction of the Director of the Department of Environmental Management with considerable latitude for the exercise of independent judgement; work is reviewed through consultation and review of reports for conformance to law, policies, rules and regulations.

**SUPERVISION EXERCISED:** Plans, coordinates, supervises and reviews the work of the technical and clerical staff.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

Within the Department of Environmental Management, to conduct and supervise a program of investigations involving illegal dumping of toxic or hazardous waste materials as well as investigations pertaining to internal affairs.

To oversee the arrest of any person or persons involved in such illegal practices for possible criminal and/or civil prosecution.

To be responsible for the preparation of cases for court presentation and to appear in court and provide testimony.

To assign, supervise and review the work of subordinates assigned to assist in such investigations and to review and evaluate their findings.

To cooperate with state and local police in the enforcement of state laws involving violations committed in such aforementioned areas of illegal activities and to coordinate departmental investigative activities and operations with such law enforcement agencies as required.

To develop and implement a training program for local and state authorities involving toxic, hazardous and solid waste matters.

To review records and prepare reports.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A thorough knowledge of the provisions of state and pertinent federal laws and regulations relative to the protection of the environment against illegal dumping of toxic and hazardous waste materials within the state and the ability to apply such knowledge in the enforcement of such laws and regulations to protect life and property; a thorough knowledge of the principles and practices of environmental protection as they relate thereto; the ability to plan, coordinate and supervise a program of investigations, to review and evaluate the findings of subordinates assigned to assist; to prepare cases for court presentation, and to appear in court and give testimony; the ability to coordinate a training program for subordinates; the ability to cooperate with state and local law enforcement agencies in the enforcement of environmental protection laws and to coordinate departmental operations with

the activities of such law enforcement agencies; the ability to qualify with and carry firearms; the ability to deal with the public in a tactful and courteous manner; and related capacities and abilities

### **EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: graduation from a college of recognized standing; and

Experience: Such as may have been gained through: extensive employment in a supervisory and administrative capacity in a law enforcement agency involving the enforcement on environmental crimes, particularly hazardous and solid waste.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

### **SPECIAL REQUIREMENT:**

1. Conditions for appointment: Must possess a Motor Vehicle Operator's License issued by the State of Rhode Island.
2. Must meet the State of Rhode Island qualification requirements to carry weapons used in the performance of duty and must maintain such qualification requirements as a condition of employment.
3. Must, at the time of application and thereafter, continually meet all requirements that are necessary for entry into the Municipal Police Training Academy (i.e. hearing, vision fitness, etc.).
4. Must annually pass an agility performance test approved by the Director and at least equivalent to the test used by the Rhode Island Municipal Policy Training Academy.
5. Must have successfully completed the basic training requirements and standards as established for police officers by the State of Rhode Island Commission on Standards and Training (Chapter 42-28-2 of the General Laws of Rhode Island, as amended) to be evidenced by graduation from the Municipal Police Training Academy. In accordance with RIGL 42-28.3.1, no person shall be appointed in any capacity until they shall have been evaluated and tested by a certified psychologist specified by the Director of the Department of Environmental Management and receive a satisfactory rating. The psychologist shall provide a report in writing of his/her evaluation, together with pertinent recommendations, for the guidance of the appointing authority.
6. Must, at the time of application and continually thereafter, be free from any and all felony convictions.

Class Created: October 7, 1990

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